Matt Blunt Governor



Michael N. Keathley
Commissioner

## State of Missouri OFFICE OF ADMINISTRATION

Division of Accounting 570 Truman Building, 301 West High Street Post Office Box 809 Jefferson City, Missouri 65102 (573) 751-2971

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MEMORANDUM

**TO:** State Agencies

FROM: OA/Division of Accounting

**DATE:** May 4, 2007

**RE:** Vendor Checks dated May 9, 2007

Checks generated Friday, May 4, 2007 will be dated for Wednesday, May 9, 2007 because of the State holiday on Tuesday. Therefore, checks **will not** be released Monday, May 7, 2007. These checks will be released the morning of Wednesday, May 9, 2007.

If you have any questions, please have your Agency Customer Service Coordinator (ACSC) contact OA/Division of Accounting Agency Customer Service Desk at (573) 522-6000.

Thomas J. Sadowski
Director